**Claymont City Schools**
**Board of Education**
**Regular Meeting**
**June 20, 2016**
**6:30 p.m.**

The Claymont City School District Board of Education met in regular session on Monday, June 20, 2016 at 6:30 p.m. in the High School Library with Mr. Cottrell presiding.

**ROLL CALL:** Present –Mrs. Grant, Mr. Shamel, Mrs. Host, Mr. Cottrell

Mr. Abbuhl arrived at 6:43 p.m.

**Visitors and Personnel** – The following personnel and visitors were present: John Rocchi, Superintendent; Lori Statler, Treasurer; Holly Hall, Special Education and Preschool Director; Beth Lint, IT Director; Dan Armstrong, Buildings and Grounds Supervisor; Tracey Peterman, Cafeteria & Transportation Supervisor; Lisa Wilson, Jamie Ott, Jeff Mahaffey, Lynda Bolon and, Stacey Carmany, members of the public.

**Introduction of Visitors** – Questions and Comments

(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient manner, a maximum of thirty minutes of public participation is scheduled. A district resident who wishes to address the Board must inform the Superintendent at least one week prior to a regularly scheduled or adjourned meeting of the Board and provide both name and the specific item(s) to be presented to the Board. The Superintendent will have the resident's name placed on the agenda. No presentation shall exceed five minutes on a topic of discussion. If multiple speakers indicate a desire to speak on the same issue, the presiding officer shall relate the board's desire that the speakers designate two people to speak for the group. The board asks the audience to refrain from responding to the speaker's comments, including cheering and applauding, so that all board members can focus their attention entirely on the speaker. Although the Board may ask clarifying questions, please be reminded that the Board cannot respond directly to any comments made this evening.)

**Additions and/or Corrections to the Agenda** –The addendum was accepted as presented.

**Items to be pulled and voted upon separately** – None

**Buildings & Grounds Update** – Mr. Armstrong discussed the following items: Approximately 20% of the Middle School roof project is complete with asbestos being removed at this time; the Intermediate School project has not been started; paperwork for the Stadium project has been approved by the Port Authority; a generator is being used temporarily to provide lighting; the High School parking lot project will begin once approved by the Board; there has been a lot done in the buildings; lockers will be installed at the Middle School; gave a presentation of sanitizing machine and how, if purchased, could be used in the buildings; and, the High School gym floor has been

sanded and staining will begin later in the week. Mrs. Grant asked if there would be new art work. Mr. Armstrong described what will be done with the stain.

**Cafeteria & Transportation Update** – Mrs. Peterman discussed the following items: She has nothing to report regarding the cafeteria except they are finalizing what equipment is needed for the new cooking kitchens; bus routes have not been finalized; numerous High School students did not complete transportation forms; currently making calls to confirm riders; and, an all-call was made to High School students on Friday. Mrs. Host asked if building start/stop times would be the same. Mrs. Peterson responded that they will be the same except for the Middle School which will end a few minutes earlier. Mrs. Host mentioned that the start/stop times are currently in the handbooks and will need to be modified.

**Special Education and Preschool Update** – Ms. Hall discussed the following items: The special education IDEA fiscal review has been completed and submitted to ODE; reviewed and explained the special education profile with the Board; the Early Childhood Education Grant survey report was submitted; a new preschool licensing application will need to be submitted; presented anticipated enrollment figures for 2016/2017; and, 4 classrooms were moved today in the new building.

**Buckeye Career Center Report** – Mrs. Host stated that the Buckeye house auction will be tomorrow night. The house is phenomenal and encourages everyone to view it.

## 16-048 TREASURER'S REPORTS

Upon recommendation of the Treasurer, Mrs. Host made the motion, and Mr. Shamel seconded the motion that the Board approve the following Treasurer's reports:

A. Financial Report for the Month of May 2016 as Presented
B. Payment of Bills as Presented
C. Minutes of the Regular Meeting of May 9, 2016 and Special Meeting of June 7, 2016 as presented

On roll call vote: Mrs. Host, yes; Mr. Shamel, yes; Mr. Abbuhl, yes; Mrs. Grant, yes; Mr. Cottrell, yes. Motion carried.

## 16-049 TREASURER'S OTHER ITEMS

Upon recommendation of the Treasurer, Mr. Shamel made the motion, and Mrs. Grant seconded the motion that the Board approve the following Treasurer's items:

Final Appropriations for Fiscal Year 2016, as presented.

Temporary Appropriations for Fiscal Year 2017, as presented.

Health Insurance rates for Fiscal Year 2017:

| | Single | Family |
|---|---|---|
| Medical | $653.54 | $1,587.61 |
| Dental | $82.99 | $204.72 |
| Vision | $17.51 | $43.48 |
| Total | $754.04 | $1,835.81 |

Depository Agreement with First National Bank of Dennison for the period of July 21, 2016 to July 20, 2021.

Comments/Questions: Mr. Cottrell asked about the depository agreement and what other depositories were used. Mrs. Statler explained that the majority of our funds were with FNB but we did utilize Chase Bank for our athletic petty cash account.

On roll call vote: Mr. Shamel, yes; Mrs. Grant, yes; Mr. Abbuhl, yes; Mrs. Host, yes; Mr. Cottrell, yes. Motion carried.

**Superintendent Update:**

**Reconfiguration** – Mr. Rocchi discussed the following items regarding the reconfiguration: He is in the process of creating a power point to document all of the changes related to the reconfiguration; he toured each building with Mr. Armstrong; and, he believes we are ahead of schedule and is pleased with the process.

**Truck Sales** – Mr. Rocchi thanked Truck Sales for donating the use of their trucks during the reconfiguration moving days.

**Other Items** – Mr. Rocchi discussed the following items: He wanted to address the radio and newspaper story regarding the use of Third Street in front of the Intermediate and the installation of gates; he is working with DJ's Welding and the gates will be installed prior to the start of school in August; he stated that he sent each Board member a copy of the resolution passed by Dennison Council which only allows for closing of the street during recess hours; he met with the Mayor of Dennison to discuss this change; his top priority is making sure that the students are safe; and, he wants to work collaboratively with Council and Village officials to ensure the safety of the students.

Mr. Cottrell asked if streets were marked for installation of the gates. Mr. Armstrong responded that he is working to find a company that can drill 8 feet down to ensure proper installation.

Mr. Rocchi handed out a letter from W.E. Quicksall regarding the street project which Dennison is involved in. The letter indicates that grant being used by the village cannot be used to pay for a playground as was stated by Mr. DiDonato. He read various Council meeting minutes and reiterated that he has attempted to collaborate with Council to ensure the safety of students.

Mrs. Host asked if there will be new signs for the buildings. Mr. Armstrong responded that Mr. Peters is working on those but with summer break there will be a delay in getting those ready.

## 16-050 SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS - PERSONNEL

Upon recommendation of the Superintendent, Mrs. Host made the motion, and Mr. Abbuhl seconded the motion that the Board approve Personnel Item C.

C. Personnel

Approve the following new OAPSE assignments for the 2016-2017 school year:

Aides:

| | | |
|---|---|---|
| Susan Baumberger | P.P.S | 7 HRS/Day, 140 Days/YR. |
| Holle Reichman | P.P.S | 7 HRS/Day, 140 Days/YR. |
| Teresa Patterson | P.P.S | 7 HRS/Day, 140 Days/YR. |
| Lacey Ronald | P.P.S | 7 HRS/Day, 140 Days/YR. |
| Mary Kay White | P.P.S | 7 HRS/Day, 140 Days/YR. |
| Tonia Johnson | C.E.S. | 7 HRS/Day, 188 Days/YR. |
| Cindy Huyghe | C.I.S. | 4 HRS/Day, 188 Days/YR. |
| Cindy Huyghe | C.M.S. | 3 HRS/Day, 188 Days/YR. |
| Bob Johnson | C.I.S. | 7 HRS/Day, 188 Days/YR. |
| Lorrie Rummell | C.I.S. | 7 HRS/Day, 188 Days/YR. |
| Marla Miskimen | C.H.S. | 7 HRS/Day, 188 Days/YR. |

Kitchen Staff:

| | | |
|---|---|---|
| Judy McDevitt | P.P.S. | 1.5 HRS/Day, 148 Days/YR. |
| Jackie Carpenter | P.P.S. | 2 HRS/Day, 148 Days/YR. |
| Jim Huff | P.P.S. | 2 HRS/Day, 148 Days/YR. |
| Juanita Parker | C.P.S. | 3.5 HRS/Day, 191 Days/YR. |
| Bonnie McDaniel | C.P.S. | 3.5 HRS/Day, 191 Days/YR. |

| | | |
|---|---|---|
| Jackie Carpenter | C.E.S. | 1 HR/Day, 191 Days/YR. |
| Wanda Wardell | C.I.S. | 3.5 HRS/Day, 191 Days/YR. |
| Bryanna Baker | C.M.S. | 7 HRS/Day, 191 Days/YR. |
| Judy McDevitt | C.M.S. | 2.5 HRS/Day, 191 Days/YR. |
| Amy Hutchison | C.H.S. | 2 HRS/Day, 191 Days/YR. |
| Danielle Dickey | C.H.S. | 2 HRS/Day, 191 Days/YR. |
| Linda Davis | C.I.S. | 1HR/Day, 191 Days/YR. |
| Cheryl Shaw | C.P.S. | 7 HRS/Day, 191 Days/YR., Head Cook |
| Nancy Marty | C.E.S. | 7 HRS/Day, 191 Days/YR., Head Cook |
| Marie Fellers | C.I.S. | 7 HRS/Day, 191 Days/YR., Head Cook |

Custodians:

| | | |
|---|---|---|
| Despo McMath | C.P.S. | 8 HRS/Day, 12 Months, Head Custodian |
| Ed Orr | C.P.S. | 8 HRS/Day, 12 Months |
| Randy Butler | C.E.S. | 8 HRS/Day, 12 Months |
| Matt Grant | C.H.S. | 8 HRS/Day, 12 Months |
| Mary Cardani | C.H.S. | 8 HRS/Day, 12 Months |
| Cory Sproul | C.H.S. | 4 HRS/Day, 12 Months |

Secretaries:

| | | |
|---|---|---|
| Lindsey Jackson | C.M.S. | 8 HRS/Day, 188 Days/YR. |
| Tammy McMillen | P.P.S | 8 HRS/Day, 12 Months |

Employ the following certified staff members under a one year limited teaching contracts effective with the 2016-2017 school year pending receipt of all required documentation:

- Miriam Scheetz, C.M.S. /C.I.S. Art, BA Degree, 10 Years of experience.
- Ashley Bendle, C.H.S. Science, BA Degree, 3 Years of experience.

Employ the following classified employees under a 90 day probationary contract effective with the 2016-2017 school year pending receipt of certifications:

- Annette Mathias — Breakfast Cook, C.P.S., 1.25 HRS/Day, 191 Days/YR.
- Autumn McCray — Educ. Aide, P.P.S., 4 HRS/Day, 140 Days/YR.
- Christina Yackey — Educ. Aide, C.I.S., 7 HRS/Day, 188 Days/YR.
- Lisa Wilson — Educ. Aide, C.M.S., 3.25 HRS/Day, 188 Days/YR.
- Michelle Brick — Library Aide, C.H.S., 4 HRS/Day, 188 Days/YR.

Approve the following classified staff member, Cheryl Shaw, Custodian at Claymont High School to be paid her current hourly rate, $15.84/HR, 4 HRS/Day, July 1st, 2016 through August 12th, 2016.

Approve extended days for the following certified staff members:

- Vonda Garabrandt — 5 Days Extended Service
- Jan Warden — 5 Days Extended Service
- Susan Monticelli — 5 Days Extended Service
- Lauren Castello — 10 Days Extended Service

Approve the following transfers/building assignments effective with the 2016-2017 school year:

- Shannon Terakedis — Title/Park to Title C.P.S./St. Mary's (1 Hour)
- Andrea McMath — Intervention Spec/T.A. to Intervention Spec/CIS
- Kim Watkins — Intervention Spec/T.A. to Intervention Spec/CIS
- Pam Natoli — Title/T.A. to Title/C.I.S.
- Mandi Edwards — Intervention Spec/E.P. to Intervention Spec/C.M.S.
- Samantha Hillyer — Intervention Spec/C.H.S. to Intervention Spec/C.M.S.
- Andrew Zimmerman — 6th Grade S.S./CIS to High School S.S./CHS

Approve the following resignations:

- Michelle Henry, Dean of Students at Claymont Junior High effective July 31, 2016.
- Bo Brandon, Social Studies Teacher at Claymont High School and Assistant Football Coach effective at the end of the 2015-2016 school year.
- Pam Natoli, Resident Education Program Co-Coordinator and Mentor effective with the 2016-2017 school year.
- Nichole Watson, Library Aide at Claymont High School, effective immediately.

Approve the following supplemental contracts for the 2016-2017 school year pending receipt of all certifications:

- Sharon Grove — Cheerleading Advisor
- Hallie Slemmer — Reserve Girls' Basketball Coach
- Eric Seibert — Assistant Wrestling Coach
- Brett Peters — Reserve Wrestling Coach

- Kyle Warner — Freshman Wrestling Coach
- Travis Poland — Junior High Wrestling Coach
- Jamie Warner — Junior High Wrestling Coach
- Brian Cadle — Volunteer Wrestling Coach
- Bob Johnson — Volunteer Wrestling Coach
- Joseph Bonamico — Assistant Football Coach

Employ Marilyn Dotto as a tutor at Immaculate Conception for the 2016-2017 school year. Mrs. Dotto will tutor 15 hours per week during times school is in session and will be paid $20.50 per hour for up to $14,000 for the school year through Auxiliary Services Funds.

Employ Donna Carrothers as an Auxiliary Services textbook clerk at Immaculate Conception for the 2016-2017 school year. Mrs. Carrothers will work part-time at $8.50 per hour up to $5,500 through Auxiliary Services Funds.

Approve a $1,500 stipend for Kelsi Barnhart. NEOMED received a Martha Holdings Jennings Grant and Claymont has received a sub-award for $2,500 to participate in the Health Professions Affinity Program.

Approve the following Freshman Focus Tutors. The Teachers will be paid $20 per hour through the Foundation Grant.

| | | |
|---|---|---|
| Michelle Starkey | Heather O'Connor | Sara Conrad |
| Elizabeth Barrow | Chett Peters | Vonda Garabrandt |
| Lauren Castello | Melanie VanMeter | Dawn Delcoma |

Approve the following Summer OGT Tutors. The teachers will be paid $20.00 per hour from the Title I Funds, a maximum of 13 hours (2 hours each day for 5 days of tutoring and 3 hours on 1 day for test administration).

| | | |
|---|---|---|
| Brian Schilling | Scott Buxton | Amanda Thompson |
| Joe Lunsford | Ian Meiser | |

Employ Bob Johnson as a tutor being paid $20/HR. effective with the 2015-2016 school year.

Employ Jackie Putnam as a tutor for compensatory services this summer at $20 per hour not to exceed 20 hours.

Employ Sandra Everett as a tutor being paid $20/HR. for the 2015-2016 school year.

Approve the following baseball and softball tournament workers:

| Baseball: | Softball: |
|---|---|
| Jim Huff, Gate Guard, $25 | Jim Huff, Gate Guard, $20 |
| Kyle Daniell, Manager, $80 | Lois Huff, Ticket Seller, $20 |
| Brenda Seibert, Ticket Seller, $20 | Kyle Daniell, Manager, $40 |
| Lois Huff, Ticket Seller, $25 | |

On roll call vote: Mrs. Host yes; Mr. Abbuhl, yes; Mrs. Grant, yes; Mr. Shamel, yes; Mr. Cottrell, yes. Motion carried.

## 16-051 SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS - PERSONNEL

Upon recommendation of the Superintendent, Mr. Shamel made the motion, and Mrs. Grant seconded the motion that the Board approve Personnel Item C, 1.

Approve the following Baseball Tournament Worker:

Kraig Host Announcer-$30

Approve the following Supplemental Contracts for the 2016-2017 school year:

Kraig Host Volunteer Girls' Tennis Coach

On roll call vote: Mr. Shamel yes; Mrs. Grant, yes; Mr. Abbuhl, yes; Mrs. Host, abstain; Mr. Cottrell, yes. Motion carried.

## 16-052 SUPERINTENDENT'S ITEMS D THROUGH M

Upon recommendation of the Superintendent, Mrs. Grant made the motion, and Mrs. Host seconded the motion that the Board approve Items D through M:

D. Enter into 2 contracts as presented ($3,500 & $2,800) with Tara Helwig, Certified Speech and Language Pathologist, for speech and language therapy for the purpose of providing IEP required services.

E. Approve the Memorandum of Agreement between the Claymont Board of Education and the Claymont Education Association (Certified Staff) effective with the 2016-2017 school year as presented.

F. Enter into a Service Contract with the East Central Ohio which includes the purchase of the following services as presented at a cost of $93,830.31.

G. Approve the Memorandum of Understanding for College Credit Plus with Stark State College for the 2016-2017 school year as presented.

H. Approve student handbooks for all buildings as presented.

I. Approve the Interagency and Transition Agreements with Harcatus Head Start as presented.

J. Approve the Title III LEP Consortium Contract as presented.

K. Approve the Amendment to the Agreement between Mercy Medical Center, Inc. and Claymont City Schools, effective June 15, 2016, as presented.

L. Approve a resolution as presented declaring an Intent to Cooperate with OME-RESA ITC for Cooperative Services for FY 2017 as follows:

- OME-RESA Cooperative Purchasing Program- School district fees waived with the return of signed resolution.
- OME-RESA Inservice Program- $200 per Year
- OME-RESA Legal Service Program- The greater of $150 or 38¢ per student.

M. Approve the bid proposal from Barbicas Paving LLC for the High School parking lot paving project in the amount of $151,929.20.

Comments/Questions: Mr. Cottrell asked if it was possible to have one handbook for the entire District rather than each building having their own. Mr. Rocchi indicated that due to the age variances in each building that it would not be possible.

On roll call vote: Mrs. Grant, yes; Mrs. Host, yes; Mr. Abbuhl, yes; Mr. Shamel, yes; Mr. Cottrell, yes. Motion carried.

**16-053 EXECUTIVE SESSION TO PREPARE FOR, CONDUCTING, OR REVIEWING NEGOTIATIONS OR BARGAINING SESSIONS WITH PUBLIC EMPLOYEES CONCERNING THEIR COMPENSATION OR OTHER TERMS AND CONDITIONS OF THEIR EMPLOYMENT**

Mr. Shamel made the motion, and Mrs. Host seconded the motion that the Board go into Executive Session to prepare for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, time 7:09 p.m. On roll call vote: Mr. Shamel, yes; Mrs. Host, yes; Mr. Abbuhl, yes; Mrs. Grant, yes; Mr. Cottrell, yes. Motion carried.

Mr. Cottrell declared the executive session ended at 8:54 p.m.

**Meeting Adjourned**
Mrs. Host made the motion, and Mr. Shamel seconded the motion that the regular board meeting of the Claymont City Board of Education be adjourned. On roll call vote: Mrs. Host, yes; Mr. Shamel, yes; Mr. Abbuhl, yes; Mrs. Grant, yes; Mr. Cottrell, yes. Meeting adjourned at 7:55 p.m.

Approved: _____
President

Attest: _____
Treasurer